

Sequencing:

1. Crew(s) Assignment — Search Coordinator
2. Mission Briefing –Search Coordinator
3. Pre-Departure Briefing — Search Coordinator : input by all Crew
4. Post-Search Debrief and Lessons Learned - All

IMSAFE

I - Illness, Injuries
M- Medication
S - Stress
A -Alcohol / Marijuana
F- Fatigue

1. Crew Assignments & Mission Aircraft – Call-sign C_____

Crew Position	Name	Checklists & Forms
Pilot		Pilot C/L, CASARA Safety Briefing, Air Tasking Debrief, Wt & Balance
Navigator		Navigator C/L, Navigator Form, NOCL
Spotter - Left		Spotter C/L
Spotter - Right		Spotter C/L

2. Mission Briefing

Search Coordinator		Ph Number:	
Search Object		Search Area	
Search A/C Callsign		Search Pattern	
ELT Freq		A/G/A Freq	

3. Pre-Flight Briefing & Confirmation

	Activities		Equipment Checklist
<input type="checkbox"/>	IMSAFE (before departure and in-air)	<input type="checkbox"/>	Foreflight IPAD & cable, GPS
<input type="checkbox"/>	Crew Wearing Visibility Vests	<input type="checkbox"/>	Homer Antennas Installed
<input type="checkbox"/>	Crew Dressed for Weather (sunglasses)	<input type="checkbox"/>	SPOT/In-Reach/Bad Elf
<input type="checkbox"/>	Weather / Take-off Runway	<input type="checkbox"/>	First Aid Kit
<input type="checkbox"/>	Planned Route (Navigator)	<input type="checkbox"/>	Survival Backpack, Laser Light
<input type="checkbox"/>	Homer Functionality Test and Calibration	<input type="checkbox"/>	Water
<input type="checkbox"/>	Aircraft Safety Walk-Around Complete	<input type="checkbox"/>	Power Reactor & 6 x AA Extra Btys
	<input type="checkbox"/> Fuel: Total Time Available =	<input type="checkbox"/>	NOCL
<input type="checkbox"/>	Forced Landing: Brace positions & Landing Areas	<input type="checkbox"/>	Pencil/Pen/Paper
<input type="checkbox"/>	Crew- Signed in & last minute bathroom breaks	<input type="checkbox"/>	Head-Sets
<input type="checkbox"/>	JRCC Notified	<input type="checkbox"/>	Life Jackets (if applicable)
<input type="checkbox"/>	SHQ - Copy of Wt & Balance and Nav Form	<input type="checkbox"/>	Air sickness bags
<input type="checkbox"/>	Safety Briefing	<input type="checkbox"/>	Camera

4. Post-Search Debrief & Lessons Learned

- JRCC notified of end search
- Debrief Event; Complete the Air Tasking Debrief, review Lessons Learned, Report any injuries, of a minor or major nature
- Initiate Hazard/Occurrence Report (if applicable)
- Return equipment, Hand-in Checklists, Logs, Copies of Maps, Expense Claims, Sign-out

Safety Rules

1. Within 15 NM of a Control Zone CASARA aircraft shall be on the aerodrome frequency.
2. CASARA members should take extra caution when walking around high-wing aircraft.
3. Seat belts shall be worn at all times in the CASARA-mission aircraft.
4. CASARA members shall wear protective clothing on any tasking (training or operational).
5. At NO time should the engine(s) be running while loading or unloading CASARA aircraft.
6. At NO time should anyone be inside a CASARA aircraft during refuelling operations.
7. A ladder shall be used when refuelling high-wing aircraft.
8. In flight, spotters and navigators must advise the Pilot of any conflicting traffic—don't assume that he/she sees it.
9. On a forced landing, Spotters should keep an eye out for potential landing areas.